

2012 CAHF VOLUNTEER OF THE YEAR

Award Nomination Form

The Volunteer of the Year awards recognize youth, adult and group volunteers who contribute their time and effort to residents of long-term care facilities.

Volunteer of the Year Award Criteria

- Nominees for CAHF's Volunteer of the Year awards must volunteer at a CAHF member facility.
- Nominees must have provided volunteer services or participated in a series of activities with a long term health care facility's residents for at least one year.
- Each CAHF member facility may nominate one volunteer per category.
(Complete a nomination form for each category entry.)

SECTION 1 - Nominee Information

Please indicate the category which best fits your nominee:

() **Youth Volunteer** - An individual 19 years of age or younger

() **Adult Volunteer** - An individual 20 years of age or older

() **Group Volunteer** – A non-profit organization, club or group. (Examples of such groups include, but are not limited to, Boy and Girl Scouts, Rotary Clubs, families, entertainment groups, garden clubs and church groups).

Name of Volunteer/Group:

Facility at which nominee volunteers:

Age of volunteer (Youth volunteer only):

Length of service at nominating facility:

Frequency of service/ average hours per week: Per month:

What type of projects does this nominee volunteer for or specialize in?

Briefly describe any new or innovative programs initiated by the nominee:

How has your nominee made a unique contribution to the residents and staff?

Describe how the nominee's activities support the mission of the facility and goals of the staff?

How has the nominee involved other volunteers in facility activities?

Explain in 250 words or less why this nominee would be an excellent representative of long-term care volunteers and why you are nominating him/her/them. (Be specific about outstanding traits and accomplishments, how the nominee improves quality of life at the facility and what makes the nominee extraordinary.)

Explain how your nominee shares his/her/their long-term care experience with the community (50 words or less):

SECTION 2 – LETTER OF REFERENCE

Submit at least one, one-page letter of reference that supports the nominee. The letter must personally support the nominee and should not be from an employee or relative but can be from a resident, a resident's family member, other volunteer, teacher, etc.

The reference should address the following characteristics of the nominee:

- Personal growth by volunteering;
- Work ethic;
- Commitment to serving the aged and disabled; and
- Attitude, character and ability to motivate.

SECTION 3 - Nominating Facility Information

Nominating Facility (name/address/city/ZIP code):

Number of residents/clients at facility:

Nomination form completed by (name/title):

Phone # :

Has this nomination been approved by the Facility Administrator?

() Yes () No

Administrator's name:

Nominations must be submitted to CAHF by **April 6, 2012**. Submit one form for each nominee. Send to the attention of Jack Rye via email to jrye@cahf.org, fax to (916) 441-6441 or mail CAHF, 2201 K Street, Sacramento, CA 95816.

Questions? Call Jack Rye at (916) 441-6400, Ext. 116; or e-mail jrye@cahf.org.

Thank you!